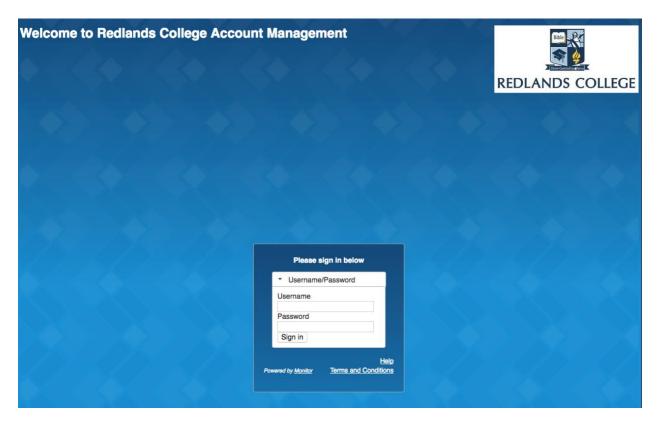
# **Step 1:**

Browse to the online shop at <a href="https://shop.redlands.qld.edu.au/">https://shop.redlands.qld.edu.au/</a>



Enter your details. You will need to use your Redlands College parent login details (Family username and password) to order for your child.

## **Step 2:**

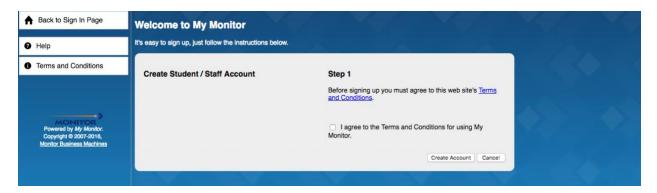
Select parent account. Proceed.

♠ Back to Sign In Page	Welcome to My Monitor		
Help	It's easy to sign up, just follow the instructions below.		
Terms and Conditions	Select the type of account you require.		
	Choose Student / Staff Account to manage your account only     Choose Parent Account to manage multiple accounts  Student / Staff Account		
Powered by My Monitor. Copyright © 2007-2016, Monitor Business Machines	Proceed		

# **Step 3:**

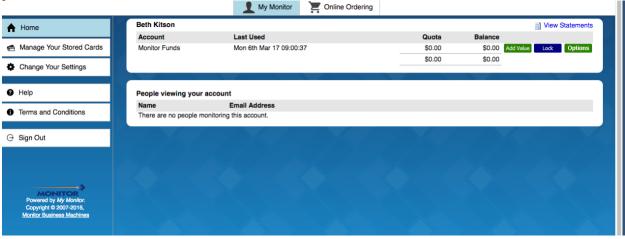
Agree to the Terms & Conditions then click Create Account.

(Agree to the relevant Terms & Conditions that match the account you signed up for).



## **Step 4:**

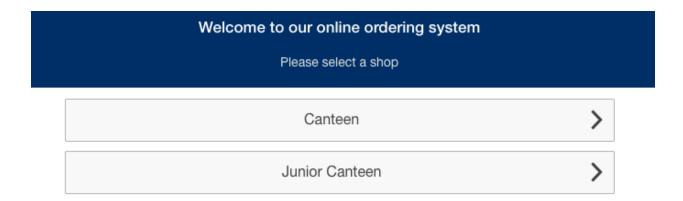
You can manage and add value to your account here or click onto Online Ordering to place your oder.



Congratulations! You're now ready to place orders.

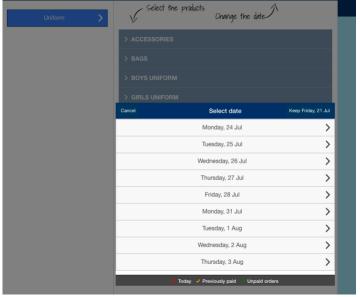
# **Ordering Instructions:**

Select whether you are ordering from the Junior Canteen (Junior school only) or the Canteen (Middle, Senior and Staff), or the Uniform Shop.

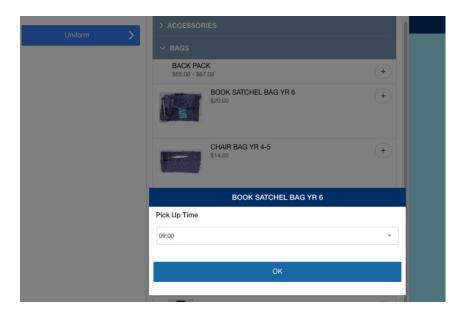




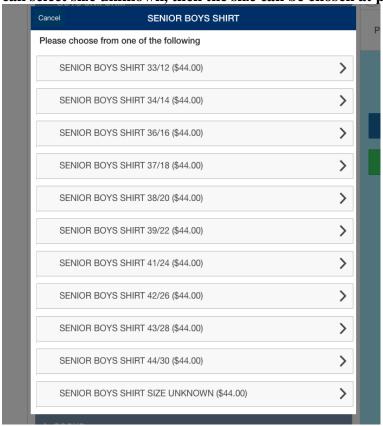
You can choose which day you are ordering for. The cut-off time for placing Uniform Shop orders is 7:00am on that day.



There is an option for Junior School orders to be delivered to the classroom. All Middle and Senior School orders must be collected from the Uniform Shop.



Some items will give you choices to select different sizes. If you do not know the size, you can select size unknown, then the size can be chosen at pick up time.



Once your order is finalised, follow the instructions to make your payment using NAB transact. If you chose to add value to your Monitor account when you logged in, you will also have the choice to make the payment using those funds.

