



REDLANDS COLLEGE FOUNDATION

Facility Hire Booking Sheet

ORGANISATION:			
Address:			
ABN/ACN:			
Contact Person:			
Email:		Phone:	Wk:

Function:	
Facility:	
Details:	

DATE	START TIME	END TIME
Total hire hours:	Fee per hour:	
No. of participants:	Supervising adults:	

Keys/Access Code Required:	
Currency Certificate provided:	

Please complete form and return to facilitieshire@redlands.qld.edu.au

The completion of this booking form does not indicate a permanent and definite booking of any Redlands College facility until a confirmation has been sent to the contact person and the Facilities Hire Agreement has been signed by the hiring party. Until this time, the Redlands College Foundation has the right to refuse any booking.

OFFICE USE ONLY:			
RCC:		FHSS:	
DC:			